

2009-2010 St. Anthony School Before and After School Enrollment Form

Child's Name Date of Birth Grade Sex

Address
What does he/she like to be called? _____

Parent(s), Guardian(s) Identification:

Name Relationship to Child

Address Home Phone #

Employer Work Hours Work Phone #

Name Relationship to Child

Address Home Phone #

Employer Work Hours Work Phone #

Child resides with _____ Explain arrangements if applicable?

Any separation, divorce or custody problems the staff should be aware of?

Emergency Persons:

These should be local persons who may be notified in case of emergency or illness when the above-listed people are not available.

1. Name _____ Relationship to Child _____
Work Phone # _____ Home Phone # _____
Address _____

2. Name _____ Relationship to Child _____
Work Phone # _____ Home Phone # _____
Address _____

3. Name _____ Relationship to Child _____
Work Phone # _____ Home Phone # _____
Address _____

PEOPLE WHO PICK UP CHILDREN MAY BE ASKED FOR PHOTO ID. CHILDREN WILL NOT BE ALLOWED TO LEAVE WITH ANYONE WHOSE NAME IS NOT ON THIS FORM UNLESS DIRECTOR IS INFORMED IN WRITING OF CHANGES. IN CASE OF THE NEED TO DISMISS WITH SOMEONE OTHER THAN LISTED ABOVE, THE EMERGENCY PERSON MUST PROVIDE A PHONE NUMBER FOR THE SAS DIRECTOR TO PHONE THE PARENT TO OBTAIN PERMISSION.

Medical Information:

Allergies: (Food, medication, bees) _____
Chronic or recurrent illnesses _____

St. Anthony School

Before & After School Programs

I am delighted to share with you that our Before and After School Program for St. Anthony School will begin Wednesday, August 26th. The programs are set up for all school families who have needs for before and after school child care. Its flexibility allows families to utilize this service either on a daily basis, once a week, or just once in a while. Mrs. Lori Martin will continue to be our program director. Ms. Martin brings experience in child care as well as after school programs, and lots of great ideas. We are really looking forward to the new school year.

The hours of operation for the Before School Program, which will be held in the Library, are from 7 a.m. until the school day begins. If school has a delayed opening due to weather, the program will begin at 8:30 a.m. Breakfast is available for \$1.50 and can be paid at the beginning of the week. The hours for the After School Program, which also will be held in the Library, are from dismissal until 5:30 p.m., and from dismissal to 5:30 p.m. every half day of school. **There will be no after school program if there is early dismissal due to snow.** Snack is provided for after school at no cost. Kindergarten students can start using this service after they have begun their full day schedule. Drop off and pick up will be behind the school at the back entrance or from Oak Street, up the stairs by Kindergarten.

Before a student can be accepted into the program, a registration form must be filled out; there is a registration form on the back of this letter, and it should be returned to the school as soon as possible. This registration form will keep staff members current on emergency phone numbers, health concerns, and directions for dismissing your child.

I am asking each family to fill out the attached form as this will be essential should an after school emergency arise and you need to use the service. **No child will be allowed to attend without this form.**

In addition to a registration form, each student must bring in a note each week indicating which days that they will be attending the Before and/or After School Program that week. The note should be brought in the first of every week's schedule. People who pick up children may be asked for a photo ID. Children will not be allowed to leave with anyone whose name is not on this registration form unless the director is informed in writing of changes. In case of the need to dismiss children with someone other than those listed on the form, the emergency person must provide a phone number for the SAS Director to phone the parent to obtain permission.

The cost for this service is **\$4.00** per house per student. If more than one child from the same family attend together, the cost is **\$3.50** per second or third child per hour. Payment must be sent in the first of the week with the note indicating the dates and times for care. Parents arriving after 5:30 p.m. will be charged an additional **\$10.00** late fee if their child remains after 5:30 p.m. Please make every effort to be on time.

Should there be a change in your child's schedule over the course of the week, please send a note to the child's teacher, as well as one to the Before and After School Director. This will help to ensure that your child is where he/she should be.

We are happy to be able to provide this child care service for our families. We would ask that you discuss with your child that this before and after school time should be a time of KINDNESS, CONSIDERATION AND RESPECT at all times and for all people. All St. Anthony School rules apply to the Before and After School Program. I thank you for your cooperation in this area.

I look forward to seeing your children soon.

Mrs. Martin, Program Director

IF YOU ARE USING OUR BEFORE AND/OR AFTER SCHOOL PROGRAM FOR THE **FIRST** WEEK OF SCHOOL, PLEASE FILL OUT AND RETURN THE FORM BELOW PRIOR TO THE FIRST DAY OF SCHOOL.

BEFORE SCHOOL PROGRAM

Begins at 7 A.M. SAS Library

Week: August 26, 2009

Child's Name: _____

Grade: _____

Parent's Signature: _____

Wednesday: _____ A.M.

Thursday: _____ A.M. Friday: _____ A.M.

Breakfast: _____ Wednesday _____ Thursday _____ Friday

AFTER SCHOOL PROGRAM

Ends at 5:30 P.M. SAS Library

Week: August 26, 2009

Child's Name: _____

Grade: _____

Parent's Signature: _____

Wednesday: _____ P.M.

Thursday: _____ P.M. Friday: _____ P.M.